

Parent/Guardian Guide to Accessing Reports

Dear Parents/Guardians,

This year the Semester 2 reports for all students will be made available through Compass. You will need to follow the instructions below to access your child's report at the end of the year.

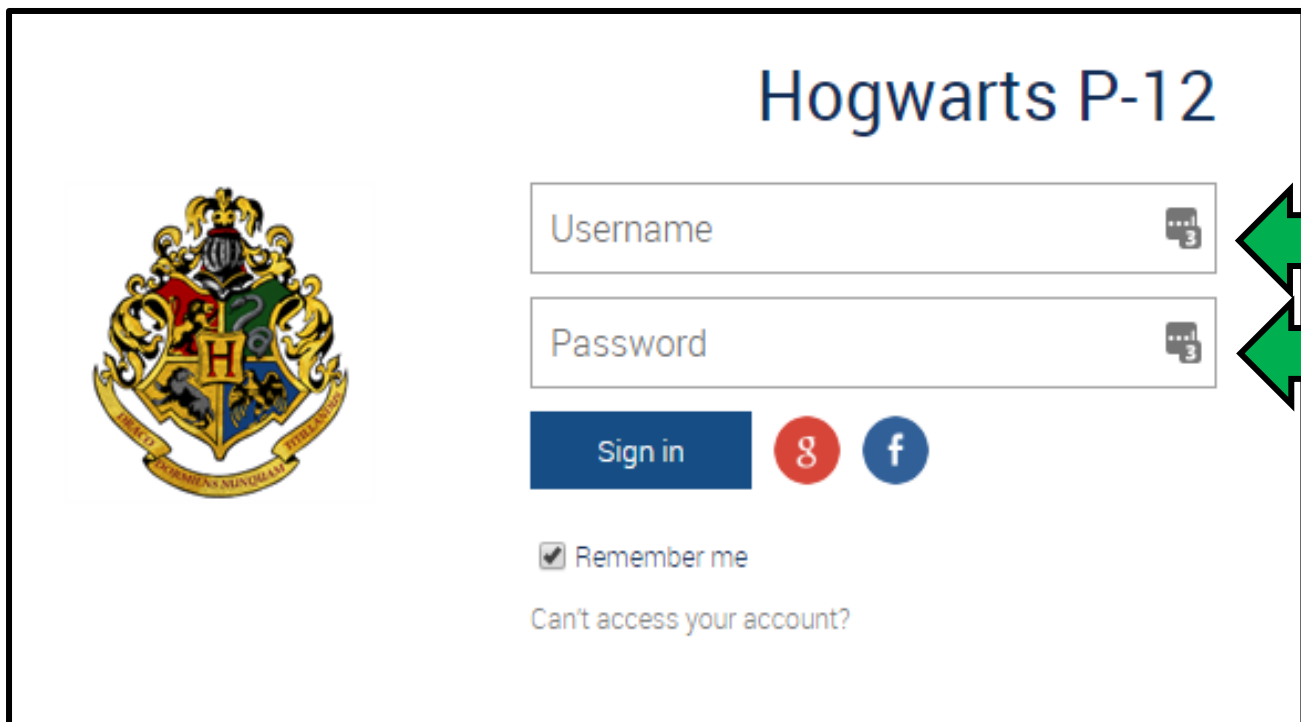
How to view your child's Report:

To view your child's Semester 2 Report log on to Compass. If you are unsure of your login details, please contact the school office during school hours on: 9465 4350.


To login, go to your school's Compass site, app or use the link below.


<https://laloreastps-vic.compass.education/login.aspx?sessionstate=disabled>


Type in your username and password.





Hogwarts P-12



Username 

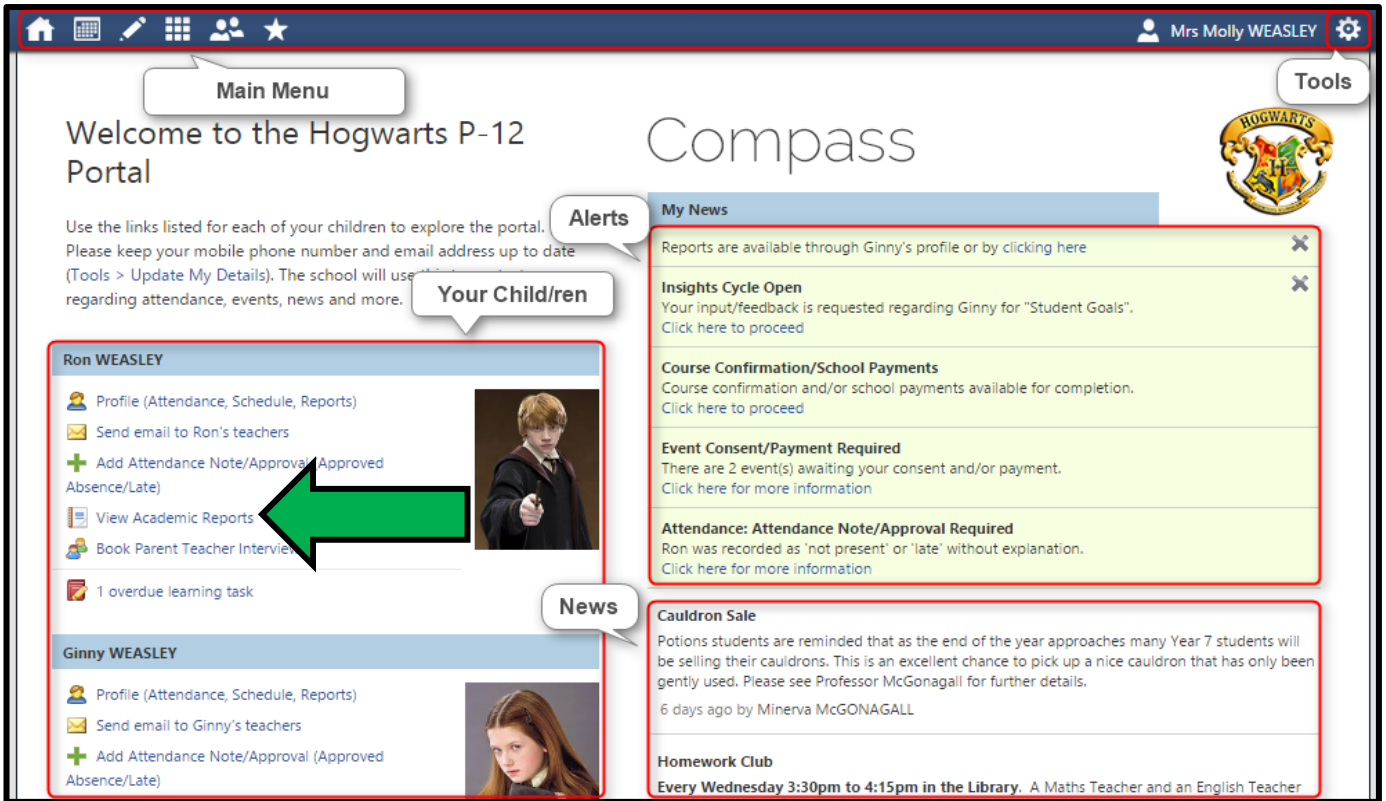
Password 

Remember me

[Can't access your account?](#)

The home screen provides you with relevant alerts and news, as well as quick access to your child's profile.



The screenshot shows the 'Compass' portal interface. At the top, there's a navigation bar with a home icon, a grid icon, a pencil icon, a star icon, and a user profile for 'Mrs Molly WEASLEY'. Below this, the main heading is 'Welcome to the Hogwarts P-12 Portal'. A 'Main Menu' callout points to the top navigation. The 'Your Child/ren' section lists two children: Ron WEASLEY and Ginny WEASLEY. For each child, there are links for 'Profile (Attendance, Schedule, Reports)', 'Send email to [child's] teachers', 'Add Attendance Note/Approval (Approved Absence/Late)', 'View Academic Reports', and 'Book Parent Teacher Interview'. A green arrow points to the 'View Academic Reports' link for Ron WEASLEY. The 'Alerts' section contains several messages: 'Reports are available through Ginny's profile or by clicking here', 'Insights Cycle Open' (requesting feedback for 'Student Goals'), 'Course Confirmation/School Payments' (available for completion), 'Event Consent/Payment Required' (2 events awaiting consent), and 'Attendance: Attendance Note/Approval Required' (Ron recorded as 'not present' or 'late'). The 'News' section includes 'Cauldron Sale' (Potions students reminded of cauldron sale) and 'Homework Club' (Every Wednesday 3:30pm to 4:15pm in the Library).

Click on "View Academic Reports. Your child's report will be located there under 2019 Semester 2 Reports.

You may view and/or print your child's report at any time whilst they are enrolled at Lalor East Primary School.

If your child is shifting schools or moving on to secondary schooling, it is recommended to save the report on your personal device as you will not have access to it once the child is no longer enrolled at Lalor East Primary School.

If you have any problems or concerns regarding your child's report please speak to your child's classroom teacher.